



**REPUBLIC OF ALBANIA
COUNCIL OF MINISTERS**

DECREE

NO. 1029, DATED 16.12.2015

**ON
INTERINSTITUCIOAL COOPERATION IN STRATEGIC INVESTMENTS**

Pursuant to Article 100 of the Constitution and point 2 of Article 12 of Law no. 55/2015, “On Strategic Investments in the Republic of Albania,” on the proposal of the Minister for Economic Development, Tourism, Trade and Enterprise, the Council of Ministers

D E C I D E D:

I. THE PROCEDURES AND TIME LIMITS FOR INFORMATION EXCHANGE

1. The Albanian Investment Development Agency (AIDA) is entitled, in cases when for the performance of its functions related to strategic investments, it needs data or information found at another institution to submit a request, through expedited procedures, to the central and local governing bodies, to provide it with the relevant data, information, and any other type of assistance it deems necessary for carrying out its functional duties.
2. The request of the Agency for information or data addressed to other bodies shall contain:
 - a) The type of data or information required for a strategic investment;
 - b) The arguments for priority treatment of the strategic investment procedure, pursuant to the provisions of Law no. 55/2015, “On Strategic Investments in the Republic of Albania”;
 - c) The timeframe by which the requested data or information needs to be submitted;
 - d) The signature of the responsible head of institution or the person in charge.

3. The public bodies receiving a request for information from the Agency shall send a response to the request for cooperation along with the information and data requested within the timeframe of 7 (seven) working days.
4. The time limit for providing a response shall begin on the next day of its registration at the relevant institution expected to provide the information and end on the last day of the set deadline at the last official hour of that date.
5. The host institution may, for major reasons and after giving a reasoned response, put off its reply as the case may be, for up to 3 (three) more working days.
6. In the event that the data or information requested are such as to require specific knowledge and examinations, the time limit for responding to it shall be not longer than 20 (twenty) working days.
7. In the event that the response, the requested information or the data are incomplete, the Agency shall be entitled to request its completion with the relevant data or information within 3 (three) working days from receipt of request by the other institution for completion of information.

II. PROCEDURES AND TIME LIMITS FOR APPROVAL OF PERMITS, LICENSES AND AUTHORIZATIONS

1. In order to implement projects of strategic investments, which have been granted the status of “Strategic investment/investor, assisted/special procedure” and which under the Albanian legislation in force, need to be granted permits, licences and authorisations required for the implementation of strategic investments, the Agency shall assist the strategic investors in their relations with the competent state bodies. Within five days from the date of submitting a full file containing all the necessary documentation required by the sector legislation for the approval of permits, licences and authorisation, including proofs of payment of the relevant fees, the Agency shall forward a strategic investor’s file to the competent body responsible for their issuance.
2. The competent body responsible for issuing permits, licences and authorisations shall issue the relevant documents within 15 working days from receiving the documentation from the Agency.
3. That time limit may be extended by an additional 15 working days only once, on reasonable grounds related to the complexity of licenses, permits and authorizations.

4. If the submitted documentation is found to be incomplete the competent bodies will, through the Agency, ask the investor only once in writing, within 10 working days from the date of receiving the file, to complete all the required documentation and data, listing the requirements specifically.

III. OPERATIONAL GROUPS

1. The Agency shall provide assistance and support for strategic investments and projects through operational groups established at it, which are groups specifically set up for each project of strategic investments. Operational groups shall be composed of experts, technicians and professionals from the line ministries in the areas in which the strategic investment shall be implemented. The operational groups have the task of preparing all the legal acts and documents, for the purposes of preparation, implementation, development and execution of a specific strategic investment project.

2. The operational groups shall be established, on the proposal of the Agency and at the initiative of the Minister responsible for economy, by a joint order issued by the Ministers involved in the strategic investment project. In order to respect the expedited timeframes for administrative procedures of strategic investments, the Ministers responsible for a strategic project shall, within ten days from receiving the request from the Minister responsible for the economy, designate the members of the operational group and the contact persons/structures who will be responsible for the communications with the Agency in relation to strategic investments.

The joint order establishing an operational group is to specify the following:

- a) the purpose of establishing the joint working group;
- b) the scope of the working group;
- c) the operation of the working-group within the Agency structure;
- d) the number of employees to be included in the working group, and the allocation of tasks;
- e) the rules of the group decision-making;
- f) the specification of infrastructure, if necessary;
- g) the financial means, if necessary;
- a) the time-limits by which the working group is to perform its duties pursuant to the provisions of Law No. 55/2015, “On Strategic Investments in the Republic of Albania”.

3. The operational group shall be chaired by the Agency Executive Director, who represents the operational group in its relations with the state bodies and strategic investors.

IV. FINAL PROVISIONS

1. Unless it is explicitly stated in this decree and when it does not contradict it, the rules set out in the Decree of the Council of Ministers no. 867, dated 10.12.2014, “On cooperation procedures with the public administration institutions” shall apply.

2. The Ministry for Economic Development, Tourism, Trade and Enterprise, the Albanian Investment Development Agency and the central and local governing bodies involved in the procedures of strategic investments shall be responsible for the implementation of this decree.

This decree shall be effective following its publication in the “Official Gazette”.

PRIME MINISTER

EDI RAMA

**MINISTER FOR ECONOMIC DEVELOPEMT, TOURISM, TRADE AND
ENTREPRENEURSHIP**

ARBEN AHMETAJ

